



Recruitment Advisory Services Aust.

About Us

Recruitment Advisory Services Australia is a boutique recruitment and HR consultancy specialising in recruitment across the property, construction and engineering sector nationally. Through the strength of our networks, relationships, and sourcing strategies, we aim to deliver exceptional value, service and results to all our partners.

HR Advisory Services has a strong focus on practical and compliant workplace solutions for businesses, specialising in the provision of human resources and workplace relations services.

We partner with your business to provide advice and assistance to your management team across all stages of the employment lifecycle: from recruitment, on boarding, training, performance management/ appraisal, termination of employment and everything in between.

Kylie Eadie, Director

Kylie Eadie, Director, commenced her career in Human Resources in 2005 working for a human resource and industrial relations consultancy firm. Following this, she joined a global construction and property consulting firm as a national Human Resource Advisor. She was responsible for heading up the recruitment function for 13 offices across Australia and New Zealand, and providing day-to-day human resources advice to internal stakeholders.

Qualifications

Masters of Business (Human Resource Management), Certificate IV in Training and Assessment, certified to deliver and interpret CPI 260 Psychometric Testing, certified to deliver DISC Advanced Behavioural Profiling and a range of other recruitment, behavioural and HR related short courses.



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Our Expertise & Services

Recruitment:

- Position descriptions
- Internet/print media job advertisements
- Shortlisting, interviewing and pre-employment candidate evaluations
- Pre-employment procedures, including reference checks, pre-employment medical procedures and police checks
- Interview & selection training
- Executive search, headhunting, talent mapping and industry research

Human Resources and Industrial Relations:

- Contracts of employment, letters of offer & position descriptions
- HR policies & procedures
- Training programs, including induction & tailored HR/management programs
- Discrimination, harassment & bullying compliance
- Performance management and termination of employment
- Performance appraisal programs and employee engagement strategies
- HR compliance audits, HR investigations
- Redundancies



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